

ALLEGHENY EAST CONFERENCE OF SEVENTH-DAY ADVENTISTS VOLUNTEER INFORMATION FORM

All questions on this form should be answered clearly and completely. If you fail to answer all questions on this form, you will be ineligible to serve as a volunteer. This form should be submitted to _____.

Name _____ Date _____

Mailing Address _____
Street City State Zip

Telephone (____) _____
Residence Other

Have you ever used any other name(s) for work, school or other reasons? If yes, list name(s) and dates/ locations used and circumstances. _____

Person to Notify in Case of Emergency _____
Name Telephone

List the functions you are willing to perform as a volunteer:

- 1) _____ 3) _____
 2) _____ 4) _____

Dates and times available for volunteering: _____

Current Church Membership (if less than one year, also provide prior Church membership): _____

LANGUAGE(S)

Please list all languages (including English) that you speak, read or write proficiently:

Language	Speak	Read	Write	Comments
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

VOLUNTEER EXPERIENCE

Please list examples of volunteer service/experience

Type of experience	Organization	Dates of Volunteer Service
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

(use additional sheets if necessary)

WORK EXPERIENCE

Have you ever been employed by the Allegheny East Conference? Yes No If yes, provide dates and position(s) held: _____

Provide information regarding your employment experiences (types, positions held, skills and any certifications):

Have you ever been discharged or counseled to resign by any employer? Yes No

If yes, provide information on employer, date, action and explanation _____

Please list below three individuals (excluding family members) who have known you for at least one year and can verify that you are qualified to perform services as a volunteer.

1. Current Pastor _____ Telephone _____
Address _____

2. Name _____ Telephone _____
Address _____

Relationship to Reference: _____

3. Name _____ Telephone _____
Address _____

Relationship to Reference: _____

CRIMINAL HISTORY INFORMATION

Unless a time limit is stated in a question, please provide information on **ALL** convictions, pleas and alternative sentencing or disposition programs that have occurred during your lifetime. Records of offenses by minors (under age 18) are not automatically sealed and should be disclosed, except where non-disclosure is required by state law.

You should disclose any criminal offense that may appear on your record. If you are uncertain of the exact date or how a criminal offense was classified, give the approximate date, your understanding of the criminal offense, and note that you are unsure of any more specific information.

You are not obligated to disclose sealed or expunged records of convictions or arrests in response to the questions on this application.

Have you **EVER** pled guilty to any criminal offense (misdemeanor or felony)? Yes No

Have you **EVER** pled *nolo contendere* (no contest) to any criminal offense (misdemeanor or felony)? Yes No

Have you **EVER** been convicted of any criminal offense (misdemeanor or felony)? Yes No

Have you **EVER** served or participated in any form of alternative sentencing or disposition program (for example, probation, pretrial diversion, or deferred adjudication) for any criminal offense? Yes No

Have you ever been charged, accused, convicted, pled guilty, pled no contest or received any form of alternative sentence for any crime involving child or elder abuse or sexual abuse? Yes No

If you answered "Yes," to any of these criminal record questions, please provide details in the space provided below:

Date of Offense _____

City/County/State _____

Nature of Offense _____

Disposition _____

(use additional sheets if necessary)

Answering "yes" will not automatically disqualify you from serving as a volunteer. The Allegheny East Conference will consider the nature of the volunteer services to be performed, as well as the nature of the criminal offense and the length of time since the criminal offense occurred.

VOLUNTEER STATUS

You acknowledge that you have requested to volunteer your services for your individual purposes with no promise or expectation of compensation. You acknowledge that you are not an employee, contractor, or agent of the Allegheny East Conference and will not receive any wages or benefits in exchange for your volunteer service.

You may cease to volunteer with the Allegheny East Conference at any time. The Conference may at any time, with or without prior notice, request that you cease volunteering or that you not participate in specific activities.

Your volunteer services to the Allegheny East Conference does not make you eligible for employment. Your volunteer activities will not replace employees of the Allegheny East Conference. If you become interested in employment with the Conference, you must fulfill the Conference's standard hiring requirements and procedures.

VERIFICATION

I acknowledge that I have read and understand this volunteer application form. I verify that the information I have provided on this form is true, correct and complete and contains no omissions. I authorize the Allegheny East Conference to review and use information about me that is available on the Internet. I understand that false, incorrect, misleading or incomplete information on this form will result in my being ineligible to serve as a volunteer.

I authorize the Allegheny East Conference to confirm information supplied on this volunteer information form. I authorize Allegheny East Conference to review and use information about me that is available on the Internet. I agree to furnish additional information if requested by the Allegheny East Conference. I release the Allegheny East Conference and all parties and persons from any claims, liabilities and damages that may result from requesting or furnishing information about me and using such information in considering me as a volunteer. This authorization to obtain background information does not include a consumer report under the federal Fair Credit Reporting Act. If the Allegheny East Conference conducts a consumer report or background check about me under the federal Fair Credit Reporting Act, I understand that I will receive a separate notice and authorization for that consumer report.

Volunteer Signature

Date