

BIBLE BOWL



ALLEGHENY EAST CONFERENCE CORPORATION
of Seventh-day Adventists

GUIDELINES

Updated 2017



Allegheny East Conference Corporation
of Seventh-day Adventists
YOUTH & CHILDREN'S MINISTRIES

ALLEGHENY EAST CONFERENCE BIBLE BOWL

The Allegheny East Conference Bible Bowl (AECBB) games are intended to encourage youth, young adults and adults to study the Word of God and to find a degree of enjoyment while doing so. Youth, young adults and adults within their respective peer groups will gather together to play Bible Bowl games. These peer groups are Pre-Junior ages 6 – 9, Junior Youth ages 10 – 15, Senior Youth ages 16 – 22, Young Adult 23 – 35 and Adult 36+. After receiving guidance from their team coaches and Conference coordinator, they demonstrate their ability to answer random questions from the scriptures.

ALLEGHENY EAST CONFERENCE BIBLE BOWL EXECUTIVE COMMITTEE OFFICERS

The officers of the Bible Bowl Executive Committee shall consist of

- a. Bible Bowl Coordinator
- b. Associate Bible Bowl Coordinators (4)
- c. Treasurer
- d. Assistant Treasurer
- e. Secretary
- f. Assistant Secretary
- g. Area Bible Bowl Coordinators (6)

The AEC Bible Bowl Executive Committee election process will be selected by the Youth Director until the subsidiary is fully functioning, and will have a term of five (5) years which synchronizes with the Conference's term. The Area Bible Bowl Coordinators will be determined during the time Federation officers are elected.

OFFICERS RESPONSIBILITIES

AEC Bible Bowl Coordinator

The responsibilities of the AECBB Coordinator:

- a. Be the chairperson for the AECBB Executive Committee.
- b. To oversee and organize the conference level program from registration to completion.
- c. To oversee the area levels BB program.
- d. To arrange the personnel needed for the program.
- e. Promote and encourage participation in Bible Bowl around the Conference.
- f. Resolve any scheduling conflicts with dates.
- g. Provide the Area Bible Bowl Coordinators with tips and techniques in preparing individuals.
- h. Develop and provide materials for the Conference Bible Bowl.
- i. Submit reports of Bible Bowl activities to the Conference Youth Department.

Associate Bible Bowl Coordinator

The responsibilities of the Associate Bible Bowl Coordinator:

- a. Serve as a member of the AECBB Executive Committee.
- b. Assist the Executive Coordinator in executing his/her duties.
- c. Accept such assignments as may be given by the Executive Coordinator.

Secretary

The responsibilities of the Secretary:

- a. Serve as a member of the AECBB Executive Committee.
- b. Keep a record of the proceedings of the Executive Committee and the general meetings.
- c. Be responsible for all correspondence of this organization.
- d. Send a copy of the minutes of all meetings to the Youth Ministries Director, the Executive Coordinator and all members of the Executive Committee.
- e. Accept assignments from the Executive Coordinator and prepare such reports as may be required.

Assistant Secretary

The responsibilities of the Assistant Secretary:

- a. Serve as a member of the AECBB Executive Committee.
- b. Assist the Secretary in the execution of his/her duties.

Treasurer

The responsibilities of the Treasurer:

- a. Serve as member of the AECBB Executive Committee.
- b. Stay in constant communication with the Area Ministerium Treasurer, who is the custodian of all BB funds.
- c. Keeps accurate record of all financial transactions of the BB.
- d. Ensure that all funds collected are passed on to the Treasurer of the Church where the BB Treasurer belongs.
- e. All disbursements must be made with the approval of the BB committee.
- f. The treasurer shall present a financial report of BB funds quarterly and at other times deemed necessary by the committee.
- g. A copy of the financial report is to be forwarded to the Conference Youth Director's office on a quarterly basis, accompanied by the signatures of the treasurer and coordinator.

Assistant Treasurer

The responsibilities of the Assistant Treasurer:

- a. Serve as a member of the AECBB Executive Committee.
- b. Assist the Treasurer in the execution of his/her duties.

Area Bible Bowl Coordinator

The responsibilities of the Area Bible Bowl Coordinator are as follows:

- a. To encourage and promote the study of God's Word through the Bible Bowl ministry in specific areas.
- b. Encourage churches to have teams participating in Bible Bowl
- c. Work with the AEC Bible Bowl Coordinator to provide resources for the teams as they prepare
- d. Assist in developing materials for teams to practice with.
- e. To keep track and ensure that there are no conflicts in the scheduling of Bible Bowl activities.

FUNDS

Section 1. An account will be setup at the church of the BB Treasurer. All forms and authorizations must be completed before any funds are dispersed. Any online registration or payments must go through the Allegheny East Conference Youth & Children's Ministries (AECYCM) Department.

Section 2. The funds of this organization shall consist of the funds provided by the Allegheny East Conference, team registration fee, and such gifts and donations as may be tendered.

TEAMS

Section 1. All teams must register and pay the agreed upon registration fee to participate in AECBB games.

Section 2. A registered team can consist of 2 – 6 members. However, only 2-4 can play at one time with one of the playing members being the captain.

Section 3. Each church may enter teams in all age categories. Pre-Juniors (6-9), Juniors (10-15), Senior Youth (16-22), Young Adults (23-35), Adults (36 & up).

AECBB GAMES

Each Area would have a run-off and the winners would represent the area at the Conference Finals.

The winner of the Conference finals will represent Allegheny East Conference at the Black Adventist Youth Directors Association (BAYDA) National Bible Bowl Championships.